

OPTION 1

POLICY AND PROCESS REVIEW

This service is best deployed as a foundational element to equitable policy capacity. When completed, institutions will have a deep understanding of the policies that are barriers to student success with thorough recommendations for policy reform.

Two levels of support are available, depending on institutional need:

BASILINE SUPPORT

SRS will review institution-selected policies and processes using its policy review process to uncover equity issues and other barriers to student success. The service timeframe for a single institution is 3-4 months.

FULL DIAGNOSTIC

SRS will augment the baseline support service with an analysis of student outcome data related to the policies and processes reviewed. SRS will also incorporate student voices through interviews and focus groups to inform and validate the policy recommendations. The service timeframe for a single institution is 5-6 months.



INSTITUTIONAL COMMITMENTS

Institutions, with guidance from their intermediary for scale, should be prepared to select and share key policies and processes for review. If selecting the full diagnostic process, institutions should be prepared to share student outcome data related to the policy and processes identified. Further, institutions must help to secure and schedule students for interviews and focus groups.

KEY POLICIES + PROCESSES FOR CONSIDERATION

Institutions, with IFS support, are encouraged to select policies and processes most relevant to their needs. Here are a few examples:

- Admissions criteria
- Placement criteria
- Institutional aid
- Degree requirements
- Registration holds
- Satisfactory Academic Process
- Academic probation
- Course scheduling
- Textbook selection
- Academic dishonesty
- Student conduct
- Graduation requirements

DELIVERABLES

Institutions will receive a written memo with findings and recommendations, along with an associated slide deck to support institutional reform efforts.

CONSIDERATIONS FOR SERVICE REQUESTS

The following should be considered when crafting service requests related to Policy Capacity services:

SOLUTION INTEGRATION

SRS can focus any of the options on the menu to the solution areas of developmental education reform, advising, and digital learning, but can also provide institutions with assistance evaluating and adopting key policies that influence the student experience from admissions to graduation.

COHORTS

All services on the menu can be delivered for a single institution or for a cohort of institutions.

For the first three options on the menu, cohorted service will include the following meetings for all institutional participants:

- A launch meeting to create shared expectations for the service delivery and develop an understanding of desired outcomes
- A mid-service meeting for networked learning around policy opportunities and challenges
- A culminating meeting where the institutions share their policy successes and describe future transformation efforts

Between these cohort meetings, SRS will provide customized technical assistance to individual institutions, as detailed in the service menu. Timeframes for cohorted services will be adjusted to incorporate the convenings and ensure that each institution receives the appropriate level of service. SRS may design service delivery differently when engaging a cohort compared to an individual institution.

The Policy Workshop is designed to be delivered in cohorts that span multiple institutions, held in a central location. However, SRS can deliver the workshop content to a single institution if that institution hosts the event on its campus.

CUSTOMIZATION

SRS recognizes the unique needs of each institution and wishes to provide customized and contextualized support to each. Intermediaries for Scale are encouraged to contact SRS to discuss customization of any of the services on the menu or to develop a customized service to address additional policy capacity needs that may arise.

CONTACT

For more information about Policy Capacity services, please email Vanessa Keadle at vanessa@studentreadystrategies.com, to schedule a conversation.